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March 21, 2024

**FORM ADV PART 2A  
BROCHURE**

This brochure provides information about the qualifications and business practices of BlueSky Wealth Advisors, LLC. If you have any questions about the contents of this brochure, please contact us at (252) 633-0107 or via e-mail at [compliance@blueskywa.com](mailto:compliance@blueskywa.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about BlueSky Wealth Advisors, LLC is also available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The searchable IARD/CRD number for BlueSky Wealth Advisors, LLC is 116760.

BlueSky Wealth Advisors, LLC is a registered investment adviser. Registration with the United States Securities and Exchange Commission or any state securities authority does not imply a certain level of skill or training.

## **Item 2 Summary of Material Changes**

Form ADV Part 2 requires registered investment advisers to amend their brochure when information becomes materially inaccurate. If there are any material changes to an adviser's disclosure brochure, the adviser is required to notify you and provide you with a description of the material changes.

Since the filing of our last annual updating amendment, dated March 18, 2023, we have made the following changes to our Part 2A:

For our ongoing financial planning and discretionary investment management services, we charge a quarterly price generally ranging between \$2,500 and \$25,000 paid in advance. Legacy clients may be subject to a different price range.

### Item 3 Table Of Contents

Item 1 Cover Page	Page 1
Item 2 Summary of Material Changes	Page 2
Item 3 Table Of Contents	Page 3
Item 4 Advisory Business	Page 4
Item 5 Fees and Compensation	Page 7
Item 6 Performance-Based Fees and Side-By-Side Management	Page 8
Item 7 Types of Clients	Page 8
Item 8 Methods of Analysis, Investment Strategies and Risk of Loss	Page 8
Item 9 Disciplinary Information	Page 10
Item 10 Other Financial Industry Activities and Affiliations	Page 10
Item 11 Code of Ethics, Participation or Interest in Client Transactions and Personal Trading	Page 10
Item 12 Brokerage Practices	Page 11
Item 13 Review of Accounts	Page 14
Item 14 Client Referrals and Other Compensation	Page 14
Item 15 Custody	Page 14
Item 16 Investment Discretion	Page 15
Item 17 Voting Client Securities	Page 15
Item 18 Financial Information	Page 15
Item 19 Requirements for State Registered Advisers	Page 15
Item 20 Additional Information	Page 15

## Item 4 Advisory Business

### Description of Services and Pricing

BlueSky Wealth Advisors, LLC is a registered investment adviser with our primary office in New Bern, North Carolina. We are organized as a limited liability company under the laws of the State of North Carolina, and we have been providing investment advisory services since 1999. We are owned by BlueSky WA Holdings, LLC. BlueSky WA Holdings LLC is owned by BlueSky Management Team LLC, which is owned by David Blain and Caroline Blain, and four minority partners.

We provide broad based advisory services designed to provide you with a plan that is aimed at integrating your overall investment, tax, estate, insurance, and other planning needs. Our advisory services consist of financial planning and discretionary investment management as described below. You may retain us to provide both financial planning and investment management or in limited circumstances you may engage us to provide either service exclusive of the other.

The following paragraphs describe our services and pricing. Please refer to the description of each investment advisory service listed below for information on how we tailor our advisory services to your individual needs. As used in this brochure, the words "we", "our" and "us" refer to BlueSky Wealth Advisors, LLC and the words "you", "your" and "client" refer to you as either a client or prospective client of our firm. Also, you may see the term Associated Person or Investment Adviser Representative throughout this Brochure. As used in this Brochure, our Associated Persons or Investment Adviser Representatives are our firm's officers, employees, and all individuals providing investment advice on behalf of our firm.

### Financial Planning

Financial planning will typically involve providing a variety of services, principally advisory in nature, to you regarding the management of your financial resources based upon an analysis of your individual needs.

At the inception of the client relationship, we will establish your objectives by collecting data and reviewing your financial information and circumstances. Once such information has been reviewed and analyzed, written reports designed to achieve your stated financial goals and objectives will be produced and presented to you. The primary objective of this process is to allow us to assist you in developing a strategy for the successful management of income, assets and liabilities in meeting your financial goals and objectives.

Financial plans may incorporate recommendations with respect to cash flow, assets and liabilities, asset allocation, insurance analysis, education funding, retirement planning, estate planning, tax strategies, asset protection, real estate, charitable giving, equity compensation, and small business planning. Additionally, financial planning services include periodic reviews and assistance to you in implementing the plan as mutually agreed upon.

Financial plans are based on your financial situation at the time the plan is presented and are based on the financial information disclosed by you to us. You are advised that certain assumptions may be made with respect to interest and inflation rates and the use of past trends and performance of the market and economy. Past performance is in no way an indication of future performance. We cannot offer any guarantees or promises that your financial goals and objectives will be met. As your financial situation, goals, objectives, or needs change, you must notify us promptly.

Financial planning is offered through an ongoing relationship or, in narrowly defined circumstances, a limited scope defined service relationship.

**Real Estate**

As part of our financial planning service, we may advise on the disposition, acquisition, or management of real property (real estate). Sometimes our recommendations include investing with unaffiliated third-party real estate investment companies. Furthermore, in some circumstances, we facilitate our client's investments, report the performance, and help organize clients' investments in these private real estate funds or properties. However, BlueSky Wealth Advisors does not sponsor or manage the real estate investments, nor does it receive any additional compensation for recommending an investment in any particular third-party fund. Our sole payment is the one described in the pricing paragraph below.

We consider the assets invested with unaffiliated third-party real estate investment companies based on our recommendation to be calculated as Assets Under Advisement.

As of March 12, 2024, our total Real Estate assets under advisement are \$77,202,050. This amount is based on the initial investment amount (cost basis), not fair market value.

**Investment Management**

We provide discretionary investment management and the advice provided is tailored to meet your needs and investment objectives. We will utilize information gathered in the financial planning process or at the inception of the relationship such as your risk tolerance, risk capacity, investment objectives and other relevant information, and will provide an investment policy statement to you.

Based upon the investment policy statement, we will recommend an initial portfolio of securities which may be customized for you in accordance with your risk tolerance and investing objectives. We may also invest your assets according to one or more model portfolios developed by our firm. Once we construct an investment portfolio for you, or select a model portfolio, we will monitor your portfolio's performance on an ongoing basis and will place trades and rebalance the portfolio as required by changes in market conditions and in your financial circumstances.

If you participate in our discretionary investment management services, we require you to grant our firm discretionary authority to manage your account. Discretionary authorization will allow our firm to determine the specific securities, and the amount of securities, to be purchased or sold for your account without your approval prior to each transaction. Discretionary authority is typically granted by the client advisory agreement you sign with our firm, a power of attorney, or trading authorization forms.

**Tax Preparation**

We provide individual and business federal and state income tax preparation services to select clients for an additional cost.

**Pricing**

For our ongoing financial planning and discretionary investment management services, we charge a quarterly price generally ranging between \$2,500 and \$25,000 paid in advance. The quarterly price for advisory services is determined by the complexity of the client's situation. BlueSky Wealth Advisors' pricing formula starts with a base price determined by the client's age, employment status, and family size then adds complexity factors based on their level of income and net worth. All client prices are adjusted annually based on changing client circumstances and the inflation rate of the economy. The exact pricing formula is a trade secret and is only disclosed upon request to qualified prospective clients. Some legacy advisory clients may pay a higher or lower price determined by the advisory agreement they signed at the time they became a client.

We will deduct your quarterly payment directly from your investment account(s) through the qualified custodian holding your funds and securities only when you have given our firm written authorization permitting the payments to be paid directly from your account. Further, the qualified custodian will deliver an account statement to you at least quarterly. These account statements will show all disbursements from your account. You should review all statements for accuracy.

In the event your agreement is executed at any time other than the first day of a calendar quarter, an initial adjusted price will be assessed. Subsequent quarterly payments will be due on the first day of the calendar quarter. Either party, upon receipt of fourteen days written notice from the other, may terminate the agreement. In the event of termination, a refund of unearned fees, calculated pro rata for the remainder of the period based upon the client termination date will be made to the client via check or reimbursement transfer from the company's account to the client's brokerage account.

For federal and state income tax preparation services, prices range between \$300 and \$20,000. The cost for tax preparation services is calculated individually for your specific circumstances and is based on a number of factors, including; the complexity of the tax return, the knowledge required by the preparer, the time necessary to complete the return, and the number of forms required.

For financial planning defined service relationships, which are offered only in limited circumstances, we charge a flat price ranging between \$2,000 and \$20,000. We will invoice you directly for the payment, half of which we require to be paid up front and the remainder due upon completion of the work performed or as otherwise agreed.

For advisory services performed outside the scope of the financial planning, tax, or investment management services described previously, which are offered only in limited circumstances, we charge \$500 per hour due upon receipt of invoice. Pricing and payment arrangements will be determined on a case-by-case basis depending on the scope and complexity of the services to be performed. At no time will we charge you more than \$1,200 and for six months or more in advance.

### **Types of Investments**

We do not primarily offer advice on one type of security over another and offer advice on a broad range of investments.

We do not participate in or sponsor a wrap fee program.

### **IRA Rollover Recommendations**

For purposes of complying with the DOL's Prohibited Transaction Exemption 2020-02 ("PTE 2020-02") where applicable, we are providing the following acknowledgment to you. When we provide investment advice to you regarding your retirement plan account or individual retirement account, we are fiduciaries within the meaning of Title I of the Employee Retirement Income Security Act and/or the Internal Revenue Code, as applicable, which are laws governing retirement accounts. Under this special rule's provisions, we must:

- Meet a professional standard of care when making investment recommendations (give prudent advice);
- Never put our financial interests ahead of yours when making recommendations (give loyal advice);
- Avoid misleading statements about conflicts of interest, fees, and investments;
- Follow policies and procedures designed to ensure that we give advice that is in your best interest;
- Charge no more than is reasonable for our services; and
- Give you basic information about conflicts of interest.

As a fiduciary, we only recommend a rollover when we believe it is in your best interest.

### **Assets Under Management**

As of March 12, 2024, we provide continuous management services for \$730,182,752 in client assets on a discretionary basis.

## **Item 5 Fees and Compensation**

Please refer to the *Advisory Business* section in this brochure for information on our pricing, payment arrangements, and refund policy according to each service we offer.

### **Additional Fees and Expenses**

As part of our investment advisory services to you, we may invest, or recommend that you invest, in mutual funds and Exchange Traded Funds ("ETFs"). The payments that you pay to our firm for investment advisory services are separate and distinct from the fees and expenses charged by mutual funds or ETFs (described in each fund's prospectus) to their shareholders. These fees will generally include a management fee and other fund expenses. You may also incur transaction charges and/or brokerage fees when purchasing or selling securities. These charges and fees are typically imposed by the broker-dealer or custodian through whom your account transactions are executed. We do not share in any portion of the brokerage fees/transaction charges imposed by the broker-dealer or custodian. To fully understand the total cost you will incur, you should review all the fees charged by mutual funds, ETFs, our firm, and others. For information on our brokerage practices, please refer to the *Brokerage Practices* section of this brochure.

We may trade client accounts on margin. Each client must sign a separate margin agreement *before* margin is extended to that client account. The use of margin may also result in interest charges in addition to all other fees and expenses associated with the security involved.

### **IRA Rollover Considerations**

As part of our advisory services, we may recommend that you withdraw the assets from your employer's retirement plan and roll the assets over to an individual retirement account ("IRA") that we can manage on your behalf. This process is called a "rollover". You are under no obligation, contractually or otherwise, to perform a rollover to an IRA. Moreover, if you do complete the rollover, you are under no obligation to have the assets in an IRA managed by our firm. Whether you withdraw the assets from your employer's retirement plan and roll them into an IRA, or leave them where they are, the fee you pay to our firm will remain the same. We do not charge differently to advise you on, or manage, assets based on where the assets are located.

Most people consider performing a rollover when they leave an employer by way of job change or retirement. However, sometimes employees can also move assets out of their company plan while still employed. Typically, when leaving a company due to retirement or job change an employee will have four options:

1. Leave the funds where they are, in your former employer's plan.
2. Move the funds to a new employer's retirement plan.
3. Cash out and take a taxable distribution from the plan.
4. Roll the funds tax-free into an IRA account.

Each of these options has advantages and disadvantages. As a fiduciary, we accept the requirement to act in your best interest at all times, and our compensation is not dependent upon choosing a particular option. Thus, before making any changes to your retirement plan accounts, we will discuss these options and

recommend a course of action, that in our opinion, best serves your goals and financial objectives. Here are some of the considerations we will evaluate when developing a recommendation:

- Fees and expenses of both the retirement plan and the IRA and whether the employer pays for some or all of the plan's administrative expenses
- Services offered under the plan, such as investment advice, planning tools, telephone help lines, educational materials, and workshops, or other services versus services that may not be offered, such as asset allocation and distribution planning
- Investment options that are available in the retirement plan and whether your goals and financial objectives can be met within the current employer or a new employer's plan
- Withdrawal-related differences between IRAs and qualified retirement plans
- Differential in protection from creditors and legal judgments
- Possibility to delay taking Required minimum distributions ("RMDs") from a retirement plan if still employed
- Special tax and investment considerations for employer stock held in a retirement plan

## **Item 6 Performance-Based Fees and Side-By-Side Management**

We do not accept performance-based fees or participate in side-by-side management. Side-by-side management refers to the practice of managing accounts that are charged performance-based fees while at the same time managing accounts that are not charged performance-based fees.

Performance-based fees are fees that are based on a share of capital gains or capital appreciation of a client's account. Our pricing is calculated as described in the *Advisory Business* section above and are not charged on the basis of a share of capital gains upon or capital appreciation of the funds in your advisory account.

## **Item 7 Types of Clients**

We offer investment advisory services to individuals, endowments, pension and profit sharing plans, trusts, estates, charitable organizations, corporations, and other business entities.

We do not require a minimum account size; however, our services are usually best for people with a minimum of \$1,000,000 in investable assets.

## **Item 8 Methods of Analysis, Investment Strategies and Risk of Loss**

### **Our Methods of Analysis and Investment Strategies**

Rather than trying to analyze and select individual securities for inclusion in client portfolios, we spend the majority of our time analyzing and studying the optimal allocation of a client's investment portfolio among the various asset classes. Asset classes considered include, but are not limited to, US equities, international equities, emerging market equities, real estate, commodities, US bonds, Foreign bonds and cash. We include those asset classes in a client's portfolio that we believe, when combined together, will offer the highest probability of a client achieving his or her goals at an appropriate risk level for that client.

We evaluate a wide variety of both current and historical performance, macro-economic trends, and valuation data of the various asset classes to set the portfolio policy as well as to make adjustments to the policy over time. Adjustments to the portfolio policy include overweighting, under weighting or in some circumstances avoiding a particular asset class based on our analysis of the potential risk reward profile.



In most instances, when executing a strategy for investing in a specific investment class, we employ a passive strategy believing that a client is best served by a low-cost, low income tax impact investment strategy. When we believe a manager can bring either additional return or added risk control to the return of an asset class, we will assess the managers which meet a set of quantitative criteria, including risk-adjusted returns in comparison with peer managers, low-cost structure, sensitivity to income tax impact when executing the strategy, and longevity of the manager executing the strategy, among other factors.

We adhere to the following basic asset management tenets when managing a client's portfolio:

- Diversify extensively across multiple asset classes for optimal risk-adjusted returns;
- Base the majority of recommendations on secular or long-term asset class fundamentals;
- Occasionally take advantage of short-term valuation divergences or unusual opportunities in the markets;
- Execute and follow written investment policy guidelines;
- Seek opportunities to globalize the portfolio holdings across all asset classes;
- Employ low-cost investment products when possible as a strategy for increasing returns;
- Manage the portfolio in a tax efficient manner;
- Rebalance the portfolio methodically within the investment policy asset allocation targets;
- Manage clients' decision-making behaviors for successful portfolio outcomes.

Our investment strategies and advice may vary depending upon each client's specific financial situation. As such, we determine investments and allocations based upon your predefined objectives, risk tolerance, time horizon, financial horizon, financial information, liquidity needs, and other various suitability factors. Your restrictions and guidelines may affect the composition of your portfolio.

### **Risks Associated with Methods of Analysis and Investment Strategies**

We are aware of the multiple risks that a client's portfolio may face including:

- volatility risk;
- interest rate risk;
- risk associated with deflation or inflation;
- liquidity risk;
- the risk of increasing withdrawal demands during protracted negative returns in the markets;
- changing risk capacity of a client due to personal life changes;
- changing risk perception of a client due to emotional response to market changes, negative or positive; and
- regulatory risk.

We consider carefully these risks and the proper asset allocation that might mitigate each of these risks based on the unique goals and needs of each client.

Our portfolio analysis methods rely on the assumption that the individual stocks and bonds, mutual funds, and ETFs that we purchase and sell, the rating agencies that review these securities, and other publicly-available sources of information about these securities, are providing accurate and unbiased data. While we are alert to indications that data may be incorrect, there is always a risk that our analysis may be compromised by inaccurate or misleading information.

**Risk of Loss**

Investing in securities involves risk of loss that you should be prepared to bear. We do not represent or guarantee that our services or methods of analysis can or will predict future results, successfully identify market tops or bottoms, or insulate clients from losses due to market corrections or declines. We cannot offer any guarantees or promises that your financial goals and objectives will be met. Past performance is in no way an indication of future performance.

**Recommendation of Particular Types of Securities**

As disclosed under the *Advisory Business* section above, we recommend all types of securities and we do not necessarily recommend one particular type of security over another since each client has different needs and different tolerance for risk. Each type of security has its own unique set of risks associated with it and it would not be possible to list here all of the specific risks of every type of investment. Even within the same type of investment, risks can vary widely. However, in very general terms, the higher the anticipated return of an investment, the higher the risk of loss associated with it.

**Item 9 Disciplinary Information**

BlueSky Wealth Advisors, LLC has been registered and providing investment advisory services since 1999. Neither our firm nor any of our Associated Persons has any reportable disciplinary information.

**Item 10 Other Financial Industry Activities and Affiliations**

We have not provided information on other financial industry activities and affiliations because we do not have any relationship or arrangement that is material to our advisory business or to our clients with any of the types of entities listed below.

- Broker-dealer, municipal securities dealer, or government securities dealer or broker;
- Investment company or other pooled investment vehicle (including a mutual fund, closed-end investment company, unit investment trust, private investment company or "hedge fund," and offshore fund);
- Other investment adviser or financial planner;
- Futures commission merchant, commodity pool operator, or commodity trading advisor;
- Banking or thrift institution;
- Accountant or accounting firm;
- Lawyer or law firm;
- Insurance company or agency;
- Pension consultant;
- Real estate broker or dealer;
- Sponsor or syndicator of limited partnerships.

**Item 11 Code of Ethics, Participation or Interest in Client Transactions and Personal Trading****Description of Our Code of Ethics**

We strive to comply with applicable laws and regulations governing our practices. Therefore, our Code of Ethics includes guidelines for professional standards of conduct for our Associated Persons. Our goal is to protect your interests at all times and to demonstrate our commitment to our fiduciary duties of honesty, good faith, and fair dealing with you. All of our Associated Persons are expected to adhere strictly to these guidelines. Our Code of Ethics also requires that certain persons associated with our firm submit reports of their personal account holdings and transactions to a qualified representative of

our firm who will review these reports on a periodic basis. Persons associated with our firm are also required to report any violations of our Code of Ethics. Additionally, we maintain and enforce written policies reasonably designed to prevent the misuse or dissemination of material, non-public information about you or your account holdings by persons associated with our firm.

Clients or prospective clients may obtain a copy of our Code of Ethics by contacting us at the telephone number on the cover page of this brochure.

### **Participation or Interest in Client Transactions**

Neither our firm nor any of our Associated Persons has any material financial interest in client transactions beyond the provision of investment advisory services as disclosed in this brochure.

### **Personal Trading Practices**

Our firm or the Associated Persons with our firm may buy or sell securities for you at the same time we buy or sell such securities for our own account. We may also combine our orders to purchase securities with your orders to purchase securities ("block trading"). Please refer to the *Brokerage Practices* section in this brochure for information on our block trading practices.

A conflict of interest exists in such cases because we have the ability to trade ahead of you and potentially receive more favorable prices than you will receive. To eliminate this conflict of interest, it is our policy that neither our Associated Persons nor we shall have priority over your account in the purchase or sale of securities.

## **Item 12 Brokerage Practices**

### **Brokerage Recommendation**

We do not maintain custody of your assets that we manage or on which we advise, although we may be deemed to have custody of your assets if you give us authority to manage your workplace defined contribution plan or withdraw assets from your account (see *Custody* below). Your assets must be maintained in an account at a "qualified custodian," generally a broker-dealer or bank. We recommend that clients in need of brokerage and custodial services utilize Charles Schwab & Co., Inc. ("Schwab"), registered broker-dealer, member SIPC as the qualified custodian, among others.

We are independently owned and operated and are not affiliated with Schwab. Schwab will hold your assets in a brokerage account and buy and sell securities when we instruct them to. While we recommend that you use Schwab as custodian/broker, you will decide whether to do so and will open your account with Schwab by entering into an account agreement directly with them. We do not open the account for you, although we may assist you in doing so. Even though your account is maintained at Schwab, we can still use other brokers to execute trades for your account as described below (see *Your Brokerage and Custody Costs* below).

### **Your Brokerage and Custody Costs**

For our clients' accounts that Schwab maintains, Schwab generally does not charge you separately for custody services but is compensated by charging you commissions or other fees on trades that it executes or that settle into your Schwab account.

### **Schwab Commissions and Fees**

Schwab's commission rates applicable to our client accounts are based on the condition that our clients collectively maintain a total of at least \$10 million of their assets in accounts at Schwab. This commitment benefits you because the overall commission rates you pay are lower than they would be otherwise. In addition to commissions, Schwab charges you a flat dollar amount as a "prime broker" or "trade away" fee for each trade that we have executed by a different broker-dealer but where the

securities bought or the funds from the securities sold are deposited (settled) into your Schwab account. These fees are in addition to the commissions or other compensation you pay the executing broker-dealer. Because of this, in order to minimize your trading costs, we have Schwab execute most trades for your account. We have determined that having Schwab execute most trades is consistent with our duty to seek "best execution" of your trades. Best execution means the most favorable terms for a transaction based on all relevant factors, including those listed above (see *Brokerage Recommendation* above).

### **Products and Services Available to Us From Schwab**

Schwab Advisor Services is Schwab's business serving independent investment advisory firms like us. They provide us and our clients with access to its institutional brokerage - trading, custody, reporting, and related services - many of which are not typically available to Schwab retail customers. Schwab also makes available various support services. Some of those services help us manage or administer our clients' accounts while others help us manage and grow our business. Schwab's support services generally are available on an unsolicited basis (we don't have to request them) and at no charge to us as long as our clients collectively maintain a total of at least \$10 million of their assets in accounts at Schwab. Following is a more detailed description of Schwab's support services:

### **Services That Benefit You**

Schwab's institutional brokerage services include access to a broad range of investment products, execution of securities transactions, and custody of client assets. The investment products available through Schwab include some to which we might not otherwise have access or that would require a significantly higher minimum initial investment by our clients. Schwab's services described in this paragraph generally benefit you and your account.

### **Services That May Not Directly Benefit You**

Schwab also makes available to us other products and services that benefit us but may not directly benefit you or your account. These products and services assist us in managing and administering our clients' accounts. They include investment research, both Schwab's own and that of third parties. We may use this research to service all or a substantial number of our clients' accounts, including accounts not maintained at Schwab. In addition to investment research, Schwab also makes available software and other technology that:

- Provide access to client account data (such as duplicate trade confirmations and account statements);
- Facilitate trade execution and allocate aggregated trade orders for multiple client accounts;
- Provide pricing and other market data;
- Facilitate payment for our services from our clients' accounts;
- Assist with back-office functions, recordkeeping, and client reporting services that generally benefit only us.

Schwab also offers other services intended to help us manage and further develop our business enterprise. These services include:

- Educational conferences and events;
- Consulting on technology, compliance, legal, and business needs;
- Publications and conferences on practice management and business succession;
- Access to employee benefits providers, human capital consultants, and insurance providers.

Schwab may provide some of these services itself. In other cases, it will arrange for third-party vendors to provide the services to us. Schwab may also discount or waive its fees for some of these services or pay all or a part of a third party's fees. Schwab may also provide us with other benefits, such as occasional business entertainment of our personnel.

### **Our Interest in Schwab's Services**

The availability of these services from Schwab benefits us because we do not have to produce or purchase them. We don't have to pay for Schwab's services so long as our clients collectively keep a total of at least \$10 million of their assets in accounts at Schwab. Beyond that, these services are not contingent upon us committing any specific amount of business to Schwab in trading commissions or assets in custody. The \$10 million minimum may give us an incentive to recommend that you maintain your account with Schwab, based on our interest in receiving Schwab's services that benefit our business rather than based on your interest in receiving the best value in custody services and the most favorable execution of your transactions. This is a potential conflict of interest. We believe, however, that our selection of Schwab as custodian and broker is in the best interests of our clients. Our selection is primarily supported by the scope, quality, and price of Schwab's services (see *Brokerage Recommendations* above) and not Schwab's services that benefit only us. We do not believe that recommending our clients to collectively maintain at least \$10 million of those assets at Schwab in order to avoid paying Schwab quarterly service fees presents a material conflict of interest.

### **Brokerage for Client Referrals**

We do not receive client referrals from broker-dealers in exchange for cash or other compensation, such as brokerage services or research.

### **Directed Brokerage**

In limited circumstances, and at our discretion, some clients may instruct our firm to use one or more particular brokers or custodians instead of Schwab. If you choose to direct our firm to use a particular broker, you should understand that this might prevent our firm from aggregating trades with other client accounts. This practice may also prevent our firm from obtaining favorable net price and execution. Thus, when directing brokerage business, you should consider whether the commission expenses, execution, clearance, and settlement capabilities that you will obtain through your broker are adequately favorable in comparison to those that we would otherwise obtain for you.

### **Block Trades**

Transactions for each client generally will be effected independently, unless we decide to purchase or sell the same securities for several clients at approximately the same time. We may, but are not obligated to, combine multiple orders for shares of the same securities purchased for advisory accounts we manage (this practice is commonly referred to as "block trading"). If we do block trade, we will then distribute a portion of the shares to participating accounts in a fair and equitable manner. The distribution of the shares purchased is typically proportionate to the size of the account, but it is not based on account performance or the amount or structure of management fees. Subject to our discretion regarding factual and market conditions, when we combine orders, each participating account pays an average price per share for all transactions and pays a proportionate share of all transaction costs on any given day. Accounts owned by our firm or persons associated with our firm may participate in block trading with your accounts; however, they will not be given preferential treatment.

In the event orders are not block traded, clients may receive different prices for the same securities transactions. Furthermore, clients may not be able to buy or sell the same quantity of securities and may be charged higher fees or commissions than if transactions were aggregated.

## Item 13 Review of Accounts

### Investment Management

An Investment Adviser Representative of our firm will monitor your accounts on an ongoing basis and will conduct periodic reviews to ensure the advisory services provided to you and/or the portfolio mix is consistent with your stated investment needs and objectives. Additional reviews may be conducted based on various circumstances, including, but not limited to:

- Contributions and withdrawals;
- Year-end tax planning;
- Market moving events;
- Security specific events, and/or;
- Changes in your risk/return objectives.

We will provide you with a quarterly report detailing the performance of your account. You will receive trade confirmations and monthly or quarterly statements from your account custodian(s).

### Financial Planning

We will provide financial planning reports summarizing our analysis and conclusions as requested by the client or otherwise agreed to in writing by our firm. We will review/update your report at your request, as needed and/or as detailed in the client agreement. Reviews/updates may be subject to an additional charge.

## Item 14 Client Referrals and Other Compensation

We do not receive any compensation from any third party in connection with providing investment advice to you nor do we compensate any individual or firm for client referrals. Please refer to the *Brokerage Practices* section above for disclosures on research and other benefits we may receive resulting from our relationship with Schwab.

## Item 15 Custody

As paying agent for our firm, your independent custodian will directly debit your account(s) for the payment for our advisory services. This ability to deduct payments from your accounts causes our firm to exercise limited custody over your funds or securities. In addition, we have access to certain client assets by virtue of having client user ids and passwords on some client accounts. As a result, we are deemed to have custody over these assets. These assets are subject to an annual surprise examination by an independent CPA.

### Asset Transfer Authority

Our firm or persons associated with our firm may process third-party asset transfers for clients when given permission by the client in the form of a Standing Letter of Authorization (SLOA). The SLOA allows us to process future transfers as requested by the client without additional written consent. According to SEC rules, an adviser with authority to conduct third-party asset transfers using an SLOA has access to the client's assets and therefore is deemed to have custody of the assets in the accounts specified by the SLOA.

We do not have physical custody of any of your funds and/or securities. Your funds and securities will be held with a bank, broker-dealer, or other independent, qualified custodian. You will receive account statements from the independent, qualified custodian(s) holding your funds and securities at least quarterly. The account statements from your custodian(s) will indicate the quarterly payment amount



for our services deducted from your account(s) each billing period. You should carefully review account statements for accuracy. We review these accounts quarterly and adhere to the requirements outlined in the 2017 SEC "No Action" letter to qualify for an exemption from the annual surprise examination of these accounts.

If you have a question regarding your account statement, or if you did not receive a statement from your custodian, please contact us directly at the telephone number on the cover page of this brochure.

## **Item 16 Investment Discretion**

Before we can buy or sell securities on your behalf, you must first sign our client advisory agreement, a power of attorney, investment policy statement and/or trading authorization forms.

You may grant our firm discretion over the selection and amount of securities to be purchased or sold for your account(s) without obtaining your consent or approval prior to each transaction. Please refer to the *Advisory Business* section in this brochure for more information on our discretionary management services.

## **Item 17 Voting Client Securities**

### **Proxy Voting**

We will not vote proxies on behalf of your advisory accounts. If you own shares of applicable securities, you are responsible for exercising your right to vote as a shareholder.

In most cases, you will receive proxy materials directly from the account custodian. However, in the event we were to receive any written or electronic proxy materials, we would forward them directly to you by mail, unless you have authorized our firm to contact you by electronic mail, in which case, we would forward any electronic solicitation to vote proxies.

## **Item 18 Financial Information**

Our firm does not have any financial condition or impairment that would prevent us from meeting our contractual commitments to you.

## **Item 19 Requirements for State Registered Advisers**

We are a federally registered investment adviser; therefore, we are not required to respond to this item.

## **Item 20 Additional Information**

### **Your Privacy**

We view protecting your private information as a top priority. Pursuant to applicable privacy requirements, we have instituted policies and procedures to ensure that we keep your personal information private and secure.

We do not disclose any nonpublic personal information about you to any nonaffiliated third parties, except as permitted by law. In the course of servicing your account, we may share some information with our service providers, such as transfer agents, custodians, broker-dealers, accountants, consultants, and attorneys.

We restrict internal access to nonpublic personal information about you to employees who need that information in order to provide products or services to you. We maintain physical and procedural safeguards that comply with regulatory standards to guard your nonpublic personal information and to ensure our integrity and confidentiality. We will not sell information about you or your accounts to anyone. We do not share your information unless it is required to process a transaction, at your request, or required by law.

You will receive a copy of our privacy notice prior to or at the time you sign an advisory agreement with our firm. Thereafter, we will deliver a copy of the current privacy notice to you on an annual basis. Please contact our main office at the telephone number on the cover page of this brochure if you have any questions regarding this policy.

### **Trade Errors**

In the event a trading error occurs in your account, our policy is to restore your account to the position it should have been in had the trading error not occurred. Depending on the circumstances, corrective actions may include canceling the trade, adjusting an allocation, and/or reimbursing the account.

If a profit results from the correcting trade and Schwab is the custodian, the gain will remain in your account unless the same error involved other client account(s) that should have received the gain, you are not permitted to keep the gain, or you do not want the profit (e.g., due to tax reasons). If the profit does not remain in your account, and your account is custodied at Schwab: Schwab will donate the amount of any profit \$100 and over to charity. If a loss occurs greater than \$100, we will pay for the loss. Schwab will keep the loss or profit (if you do not keep the profit) if it is under \$100 to minimize and offset its administrative time and expense. Generally, if related trade errors result in profit and losses in your account, they may be netted.

### **Class Action Lawsuits**

We do not determine if securities held by you are the subject of a class action lawsuit or whether you are eligible to participate in class action settlements or litigation nor do we initiate or participate in litigation to recover damages on your behalf for injuries as a result of actions, misconduct, or negligence by issuers of securities held by you.





**DAVID L. BLAIN, CFA®**  
CRD# 3174553

**2131 S. Glenburnie Road, Suite 8  
New Bern, NC 28562**

**Tel. (252) 633-0107**

February 17, 2017

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about David L. Blain that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Please contact David Blain at (252) 633-0107 or via e-mail at [compliance@blueskywa.com](mailto:compliance@blueskywa.com) if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about David L. Blain, is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

### DAVID BLAIN, CFA®

*Year of Birth:* 1966

*Formal Education after High School:*

- United States Military Academy, B.S., Engineering, 1989

*Business Background:*

- BlueSky Wealth Advisors, LLC, Managing Member, 09/1999 - Present

*Certifications:*

**Chartered Financial Analyst (CFA®): [09/2003]** The Chartered Financial Analyst (CFA) charter is a globally respected, graduate-level investment credential established in 1962 and awarded by CFA Institute — the largest global association of investment professionals.

There are currently more than 90,000 CFA charterholders working in 135 countries. To earn the CFA charter, candidates must: 1) pass three sequential, six-hour examinations; 2) have at least four years of qualified professional investment experience; 3) join CFA Institute as members; and 4) commit to abide by, and annually reaffirm, their adherence to the CFA Institute Code of Ethics and Standards of Professional Conduct.

### High Ethical Standards

The CFA Institute Code of Ethics and Standards of Professional Conduct, enforced through an active professional conduct program, require CFA charterholders to:

- Place their clients' interests ahead of their own;
- Maintain independence and objectivity;
- Act with integrity;
- Maintain and improve their professional competence;
- Disclose conflicts of interest and legal matters.

### Global Recognition

Passing the three CFA exams is a difficult feat that requires extensive study (successful candidates report spending an average of 300 hours of study per level). Earning the CFA charter demonstrates mastery of many of the advanced skills needed for investment analysis and decision making in today's quickly evolving global financial industry. As a result, employers and clients are increasingly seeking CFA charterholders—often making the charter a prerequisite for employment.

Additionally, regulatory bodies in 19 countries recognize the CFA charter as a proxy for meeting certain licensing requirements, and more than 125 colleges and universities around the world have incorporated a majority of the CFA Program curriculum into their own finance courses.

### Comprehensive and Current Knowledge

The CFA Program curriculum provides a comprehensive framework of knowledge for investment decision making and is firmly grounded in the knowledge and skills used every day in the investment profession. The three levels of the CFA Program test a proficiency with a wide range of fundamental and advanced investment topics, including ethical and professional standards, fixed-income and equity analysis, alternative and derivative investments, economics, financial reporting standards, portfolio management, and wealth planning.

The CFA Program curriculum is updated every year by experts from around the world to ensure that candidates learn the most relevant and practical new tools, ideas, and investment and wealth management skills to reflect the dynamic and complex nature of the profession.

### **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Mr. David L. Blain has no required disclosures under this item.

### **Item 4 Other Business Activities**

David Blain is an owner of Swift Creek Plantation LLC, a real estate holding and development company located in New Bern, NC. He devotes less than 2 hours per week to this activity and no investment advisory clients are solicited to invest in this company.

### **Item 5 Additional Compensation**

Refer to the *Other Business Activities* section above for disclosures on Mr. Blain's receipt of additional compensation as a result of his other business activities.

### **Item 6 Supervision**

As managing member of BlueSky Wealth Advisors, LLC. Mr. Blain is not supervised by other persons. However, we have in place written supervisory procedures that are reasonably designed to detect and prevent violations of securities laws, rules and regulations.



**Christie Bonacci, CPA, PFS**  
**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road  
Suite 8  
New Bern, NC 28562**

**Telephone: 252-633-0107**

**September 8, 2022**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Christie Bonacci that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Contact us at 252-633-0107 if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Christie Bonacci (CRD # 6795263) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

### **Christie Bonacci, CPA, PFS**

*Year of Birth:* 1975

*Formal Education After High School:*

- UNC Kenan-Flagler Business School, MAC Accounting, 1/2017 - 6/2018

*Business Background:*

- BlueSky Wealth Advisors, LLC, Wealth Advisor, 6/2019 - Present
- UNC Kenan Flagler Business School, Adjunct Professor, 6/2019 - Present
- Deloitte & Touche, LLP, Audit Associate, 10/2018 - 6/2019
- Altrius Capital Management, Investment Advisor Representative, 3/2017 - 10/2017
- Marc Jessup Insurance Services, Accounting Administrator, 9/2013 - 3/2017

*Certifications:* **CPA, PFS**

### **Certified Public Accountant (CPA)**

CPA's are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous *Code of Professional Conduct* which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's *Code of Professional Conduct* within their state accountancy laws or have created their own.

**Personal Financial Specialist (PFS)** - This designation is issued by the American Institute of Certified Public Accountants (AICPA) and is granted to individuals who must meet all of the following prerequisites: a member of the AICPA; hold an unrevoked CPA certificate issued by a state authority; earn at least 100 points under the PFS point system; and have substantial business experience in personal financial planning related services. The candidate is required to obtain personal financial planning specific education in addition to holding a valid CPA. The candidate must take a final certification examination (proctored by the AICPA) and once issued the individual must undergo Continuing Education in the form of 60 PFS points in personal financial planning experience as well as qualified 'life-long learning' activities every three years.

## Item 3 Disciplinary Information

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Ms. Christie Bonacci has no required disclosures under this item.

## **Item 4 Other Business Activities**

Christie Bonacci is also a Certified Public Accountant with BlueSky Wealth Advisors. Clients of our firm may also receive accounting related services from Ms. Bonacci. There is no conflict of interest as the services provided and compensation received by Ms. Bonacci for accounting related activities are included in any fees paid for advisory services.

## **Item 5 Additional Compensation**

Christie Bonacci does not receive any additional compensation beyond that received as a Wealth Advisor of BlueSky Wealth Advisors, LLC.

## **Item 6 Supervision**

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**JOHN B. GJERTSEN, CFA<sup>®</sup>, CFP<sup>®</sup>, EA**  
CRD # 5187962

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road, Suite 8  
New Bern, NC 28562**

**Tel. (252) 633-0107**

November 4, 2021

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about John B. Gjertsen that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Please contact David Blain at (252) 633-0107 or via e-mail at [compliance@blueskywa.com](mailto:compliance@blueskywa.com) if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about John B. Gjertsen, is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**JOHN B. GJERTSEN, CFA<sup>®</sup>, CFP<sup>®</sup>, EA**

*Year of Birth:* 1974

*Formal Education after High School:*

- Rice University, B.A., Computational & Applied Mathematics/Managerial Studies, 1996

*Business Background:*

- BlueSky Wealth Advisors, LLC, Senior Wealth Advisor, 08/2018 - Present
- Paul Comstock Partners, Senior Wealth Strategist, 05/2018 - 07/2018
- The Mather Group, Senior Wealth Advisor, 01/2018 - 04/2018
- BlueSky Wealth Advisors, LLC, Senior Wealth Advisor, 04/2010 - 12/2017

**Certifications: Certified Financial Planner [CFP<sup>®</sup>], [7/2009]**

The Certified Financial Planner<sup>™</sup>, CFP<sup>®</sup> and federally registered CFP (with flame design) marks (collectively, the "CFP<sup>®</sup> marks") are professional certification marks granted in the United States by Certified Financial Planner Board of Standards, Inc. ("CFP Board").

The CFP<sup>®</sup> certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP<sup>®</sup> certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients. Currently, more than 62,000 individuals have obtained CFP<sup>®</sup> certification in the United States.

To attain the right to use the CFP<sup>®</sup> marks, an individual must satisfactorily fulfill the following requirements:

- Education - Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board's studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor's Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board's financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;
- Examination - Pass the comprehensive CFP<sup>®</sup> Certification Examination. The examination, administered in 10 hours over a two-day period, includes case studies and client scenarios designed to test one's ability to correctly diagnose financial planning issues and apply one's knowledge of financial planning to real world circumstances;
- Experience - Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and
- Ethics - Agree to be bound by CFP Board's *Standards of Professional Conduct*, a set of documents outlining the ethical and practice standards for CFP<sup>®</sup> professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP<sup>®</sup> marks:

- Continuing Education - Complete 30 hours of continuing education hours every two years, including two hours on the *Code of Ethics* and other parts of the *Standards of Professional Conduct*, to maintain competence and keep up with developments in the financial planning field; and



- Ethics - Renew an agreement to be bound by the *Standards of Professional Conduct*. The Standards prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board's enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

### **Chartered Financial Analyst (CFA®): [09/2003]**

The Chartered Financial Analyst (CFA) charter is a globally respected, graduate-level investment credential established in 1962 and awarded by CFA Institute — the largest global association of investment professionals.

There are currently more than 90,000 CFA charterholders working in 135 countries. To earn the CFA charter, candidates must: 1) pass three sequential, six-hour examinations; 2) have at least four years of qualified professional investment experience; 3) join CFA Institute as members; and 4) commit to abide by, and annually reaffirm, their adherence to the CFA Institute Code of Ethics and Standards of Professional Conduct.

### **High Ethical Standards**

The CFA Institute Code of Ethics and Standards of Professional Conduct, enforced through an active professional conduct program, require CFA charterholders to:

- Place their clients' interests ahead of their own;
- Maintain independence and objectivity;
- Act with integrity;
- Maintain and improve their professional competence;
- Disclose conflicts of interest and legal matters.

### **Global Recognition**

Passing the three CFA exams is a difficult feat that requires extensive study (successful candidates report spending an average of 300 hours of study per level). Earning the CFA charter demonstrates mastery of many of the advanced skills needed for investment analysis and decision making in today's quickly evolving global financial industry. As a result, employers and clients are increasingly seeking CFA charterholders—often making the charter a prerequisite for employment.

Additionally, regulatory bodies in 19 countries recognize the CFA charter as a proxy for meeting certain licensing requirements, and more than 125 colleges and universities around the world have incorporated a majority of the CFA Program curriculum into their own finance courses.

### **Comprehensive and Current Knowledge**

The CFA Program curriculum provides a comprehensive framework of knowledge for investment decision making and is firmly grounded in the knowledge and skills used every day in the investment profession. The three levels of the CFA Program test a proficiency with a wide range of fundamental and advanced investment topics, including ethical and professional standards, fixed-income and equity analysis, alternative and derivative investments, economics, financial reporting standards, portfolio management, and wealth planning.

The CFA Program curriculum is updated every year by experts from around the world to ensure that candidates learn the most relevant and practical new tools, ideas, and investment and wealth management skills to reflect the dynamic and complex nature of the profession.

**Enrolled Agent ['EA'], [1/2010]**

An Enrolled Agent has earned the right to represent taxpayers before the Internal Revenue Service worldwide.

Enrolled Agents are licensed by the Department of Treasury, and can represent taxpayers throughout the United States and overseas, wherever IRS has an outpost. Most state and local governments recognize the Enrolled Agent designation and grant representation powers to Enrolled Agents.

**Required Curriculum**

Candidates who wish to become an Enrolled Agent must meet the following qualifying criteria:

Apply for enrollment using IRS Form 2587

Pass a background check to ensure that you have not engaged in any conduct that would justify the suspension or disbarment of an attorney, CPA, or Enrolled Agent from practice before the IRS.

Follow one of these two tracks:

- Online Examination - Candidates must achieve passing scores on each of a three-part online Special Enrollment Examination (SEE).
- IRS Experience - Candidates can become an enrolled agent by virtue of past service and technical experience working for the Internal Revenue Service in certain jobs or positions. Generally, there is a five-year experience requirement in positions that require certain levels of technical experience.

**Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Mr. John Gjertsen has no required disclosures under this item.

**Item 4 Other Business Activities**

John Gjertsen does not have any other business activities.

**Item 5 Additional Compensation**

John Gjertsen does not receive any additional compensation for providing advisory services beyond that received in his capacity as a Senior Wealth Advisor of BlueSky Wealth Advisors, LLC.

**Item 6 Supervision**

David Blain, managing member of BlueSky Wealth Advisors, LLC is responsible for supervising the advisory activities of Mr. Gjertsen. Mr. Blain can be reached at (252) 633-0107 or via e-mail at [davidblain@blueskywa.com](mailto:davidblain@blueskywa.com). As part of his supervisory responsibilities Mr. Blain periodically reviews accounts and monitors client communications.

We have in place written supervisory procedures that are reasonably designed to detect and prevent violations of securities laws, rules and regulations.



**Tara L. Hughes, CPA/PFS, CGMA®**

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road  
Suite 8  
New Bern, NC 28562**

**Telephone: 252-633-0107**

**April 19, 2024**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Tara L. Hughes that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Contact us at 252-633-0107 if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Tara L. Hughes (CRD # 5917206) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**Tara L. Hughes, CPA/PFS, CGMA®**

*Year of Birth:* 1978

*Formal Education After High School:*

- West Virginia University Institute of Technology, BS Accounting, 2001

*Business Background:*

- BlueSky Wealth Advisors, LLC, Sr. Wealth Advisor/Investment Adviser Representative, 6/2022 - Present
- The Epiphany School of Global Studies, Director of Finance, 5/2018 - 6/2022
- Altrius Capital Management, Senior Client Advisor, 10/2010 - 5/2018

*Certifications:* **CPA, CGMA, PFS**

### **Certified Public Accountant (CPA)**

CPA's are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous *Code of Professional Conduct* which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's *Code of Professional Conduct* within their state accountancy laws or have created their own.

### **Chartered Global Management Accountant (CGMA®)**

Chartered Global Management Accountant is powered by the AICPA (the American Institute of CPAs) and CIMA, two of the world's leading accounting organizations. CGMA designees are accounting professionals who have advanced proficiency in finance, operations, strategy and management, combining accounting and financial expertise with strategic insight to guide better business decisions. To qualify for a CGMA designation an individual must be an AICPA member in good standing, take and pass the Finance Leadership Program along with an exam and have a minimum of 3 years of relevant, work-based, practical management accounting experience. To maintain a CGMA designation, the individual must remain a member of the AICPA in good standing and pay the annual fee for the designation.

**Personal Financial Specialist (PFS)** - This designation is issued by the American Institute of Certified Public Accountants (AICPA) and is granted to individuals who must meet all of the following prerequisites: a member of the AICPA; hold an unrevoked CPA certificate issued by a state authority; earn at least 100 points under the PFS point system; and have substantial business experience in personal financial planning related services. The candidate is required to obtain personal financial planning specific education in addition to holding a valid CPA. The candidate must take a final certification examination (proctored by the AICPA) and once issued the individual must undergo Continuing Education in the form of 60 PFS points in personal financial planning experience as well as qualified 'life-long learning' activities every three years.

### **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Ms. Tara L. Hughes has no required disclosures under this item.

### **Item 4 Other Business Activities**

Tara L. Hughes is also a Certified Public Accountant with BlueSky Wealth Advisors, LLC. Clients of our firm may also receive accounting related services from Ms. Hughes. There is no conflict of interest as the services provided and compensation received by Ms. Hughes for accounting related activities are included in any fees paid for advisory services.

### **Item 5 Additional Compensation**

Tara L. Hughes does not receive any additional compensation beyond that received as an Sr. Wealth Advisor/Investment Adviser Representative of BlueSky Wealth Advisors, LLC.

### **Item 6 Supervision**

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**Caroline Jones, CDFA<sup>®</sup>, CFP<sup>®</sup>, EA**

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road  
Suite 8  
New Bern, NC 28562**

**Telephone: 252-633-0107**

**January 13, 2023**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Caroline Jones that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Contact us at 252-633-0107 if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Caroline Jones (CRD # 7267111) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**Caroline Jones, CDFA®, CFP®, EA**

*Year of Birth:* 1996

*Formal Education After High School:*

- University of Georgia, MS Financial Planning, 8/2016 - 5/2018
- University of Georgia, BS Consumer Economics, 8/2014 - 5/2018

*Business Background:*

- BlueSky Wealth Advisors, LLC, Associate Wealth Advisor, 6/2020 - Present
- Elwood & Goetz Wealth Advisory Group, Financial Planner, 9/2017 - 6/2020

*Certifications:* **CDFA®, CFP®, EA**

### **Certified Divorce Financial Analyst (CDFA®)**

The Certified Divorce Financial Analyst designation offers a credential for professionals on the financial aspects of divorce. A candidate must successfully complete one comprehensive exam covering 11 different domains related to divorce planning, be in good standing with his or her firm, broker/dealer and/or governmental regulation agencies, and complete 30 hours of continuing education courses every two years.

**The CERTIFIED FINANCIAL PLANNER™, CFP®** and federally registered CFP® (with flame design) marks (collectively, the "CFP® marks") are professional certification marks granted in the United States by Certified Financial Planner Board of Standards, Inc. ("CFP Board").

The CFP® certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP® certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients. Currently, more than 71,000 individuals have obtained CFP® certification in the United States.

To attain the right to use the CFP® marks, an individual must satisfactorily fulfill the following requirements:

- Education – Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board's studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor's Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board's financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;
- Examination – Pass the comprehensive CFP® Certification Examination. The examination includes case studies and client scenarios designed to test one's ability to correctly diagnose financial planning issues and apply one's knowledge of financial planning to real world circumstances;
- Experience – Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and
- Ethics – Agree to be bound by CFP Board's *Standards of Professional Conduct*, a set of documents outlining the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:



- Continuing Education – Complete 30 hours of continuing education hours every two years, including two hours on the *Code of Ethics* and other parts of the *Standards of Professional Conduct*, to maintain competence and keep up with developments in the financial planning field; and
- Ethics – Renew an agreement to be bound by the *Standards of Professional Conduct*. The *Standards* prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board's enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

### **Enrolled Agent [EA]**

An enrolled agent is a federally licensed tax practitioner who has unlimited rights to represent taxpayers before the IRS. Enrolled agents are licensed by the IRS. To become an EA, a candidate must pass a three-part comprehensive examination (Individuals, Businesses and Representation, Practice, and Procedure) which covers all aspects of the tax code **or** have worked at the IRS for five years in a position where they were required to interpret and apply the tax code on an ongoing basis as part of their job. All EA candidates must pass a background check conducted by the IRS which includes looking into their personal tax history. The IRS requires enrolled agents to complete 72 hours of continuing education every three years in order to maintain their active enrolled agent license and practice rights.

## **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Mrs. Caroline Jones has no required disclosures under this item.

## **Item 4 Other Business Activities**

Caroline Jones is not actively engaged in any other business or occupation (investment-related or otherwise) beyond her capacity as an Associate Wealth Advisor of BlueSky Wealth Advisors, LLC. Moreover, Mrs. Jones does not receive any commissions, bonuses or other compensation based on the sale of securities or other investment products.

## **Item 5 Additional Compensation**

Caroline Jones does not receive any additional compensation beyond that received as an Associate Wealth Advisor of BlueSky Wealth Advisors, LLC.

## **Item 6 Supervision**

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.



My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**Johanna Mussro, FPQP®**

**Plano, TX**

**Telephone: 408-657-6880 x205**

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road, Suite 8  
New Bern, NC 28562**

**Telephone: 252-633-0107**

**April 10, 2024**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Johanna Mussro that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Contact us at 252-633-0107 if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Johanna Mussro (CRD # 6336821) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**Johanna Mussro, FPQP®**

*Year of Birth:* 1972

*Formal Education After High School:*

- Columbia College, Chicago, BA Photography, 2007

*Business Background:*

- BlueSky Wealth Advisors, LLC, Investment Adviser Representative, 1/2024 - Present
- BlueSky Wealth Advisors, Wealth Advisor, 10/2016 - Present

*Certifications:* FPQP

### **Financial Paraplanner Qualified Professional (FPQP®)**

A Financial Paraplanner Qualified Professional (FPQP) has a proven expertise in the arena of financial planning, which helps them better advise their clients. They are different than most paraplanners because the average paraplanner rarely has a formal certification. Paraplanners are part of a financial planning team and often do most tasks associated with financial planning services. However, they do not usually take the lead in terms of client relationships.

### **Becoming a Financial Paraplanner Qualified Professional**

You can become a Financial Paraplanner Qualified Professional (FPQP) by enrolling in and successfully completing the Foundations in Financial Planning program. The FPQP certificate is offered by the College for Financial Planning (CFFP). You can enroll and begin the course whenever you like. The FPQP certificate training is an introduction to financial planning. The course covers five aspects of financial planning: estate, tax, retirement, insurance and investments. The CFFP refers to these as the five disciplines of financial planning.

The certificate is useful for people who work in support roles in financial planning and people without prior experience in the field. The program is designed to cover all major facets of personal financial planning. This ensures that students have a comprehensive foundation of financial planning knowledge. The knowledge learned can be used to assist financial planners and advisors, as well as for individual financial situations.

CFFP notes on its site that even though the program covers the main facets of personal financial planning, it is geared more toward practical, rather than professional, application.

### **Securing and Maintaining the Certificate**

According to the CFFP, the FPQP education program is designed for about 144 hours of self-study. However, the amount of time that an individual needs to study and prepare for the final exam can vary from person to person. Students must attempt the exam within six months of enrolling in the course. In order to get the certification, students must pass the FPQP final exam within one year of their enrollment date. The exam is closed-book and proctored at one of the approved Prometric or ISO Quality Testing centers. It is free with the cost of enrollment the first two times a student takes the exam. However, any additional attempts cost \$100 each.

The CFFP has certain requirements that FPQP certificate holders must meet in order to keep the designation. There is a biennial renewal fee of \$95 and FPQP certificate holders need to complete 16 hours of continuing education every other year. In addition, the CFFP asks all paraplanners with the FPQP designation to comply with self-disclosure requirements and standards of professional conduct.

### **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Ms. Johanna Mussro has no required disclosures under this item.

### **Item 4 Other Business Activities**

Johanna Mussro does not have any other business activities.

### **Item 5 Additional Compensation**

Johanna Mussro does not receive any additional compensation beyond that received as a Wealth Advisor/Investment Adviser Representative of BlueSky Wealth Advisors, LLC.

### **Item 6 Supervision**

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**John A. Staton**

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road, Suite 8  
New Bern, NC 28562**

**Telephone: (252) 633-0107**

**January 5, 2024**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about John A. Staton that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Please contact David Blain at (252) 633-0107 or via e-mail at [compliance@blueskywa.com](mailto:compliance@blueskywa.com) if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about John A. Staton (CRD # 7825997) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

### John A. Staton

*Year of Birth:* 1985

*Formal Education After High School:*

- University of Pennsylvania, The Wharton School, MBA Finance, Entrepreneurship & Innovation, 2019
- University of Maryland Global Campus, BS Business Administration, 2016

*Business Background:*

- BlueSky Wealth Advisors, LLC, Associate Wealth Advisor/Investment Adviser Representative, 1/2024 - Present
- Equitable Advisors, Registered Representative, 10/2023 - 11/2023
- Atlas Polymer Engineering, Self Employed, 9/2023 - 11/2023
- United States Navy, Naval Special Warfare, Training, Risk & Operations Chief, 3/2011 - 8/2023
- Carbon Arc, Military Fellowship (Internship), 12/2022 - 5/2023
- Uber, Driver, 11/2021 - 10/2022

## Item 3 Disciplinary Information

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Mr. John A. Staton has no required disclosures under this item.

## Item 4 Other Business Activities

John A. Staton does not have any other business activities.

## Item 5 Additional Compensation

John A. Staton does not receive any additional compensation beyond that received as an Associate Wealth Advisor/Investment Adviser Representative of BlueSky Wealth Advisors, LLC.

## Item 6 Supervision

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**Molly F. Sutz, AFC<sup>®</sup>, CFP<sup>®</sup>**

**BlueSky Wealth Advisors, LLC**

**2131 S. Glenburnie Road  
Suite 8  
New Bern, NC 28562**

**Telephone: 252-633-0107**

**January 27, 2022**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Molly F. Sutz that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Contact us at 252-633-0107 if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Molly F. Sutz (CRD#6703502) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

**Molly F. Sutz, AFC®, CFP®**

*Year of Birth:* 1995

*Formal Education After High School:*

- University of Georgia, MS Financial Therapy, 2021

*Business Background:*

- BlueSky Wealth Advisors, LLC, Associate Wealth Advisor, 1/2022 - Present
- University of Georgia, Financial Counselor , 8/2020 - 5/2021
- Elwood and Goetz Wealth Advisory Group, Financial Planner, 8/2017 - 4/2020
- Wells Fargo Advisory Group, Intern, 1/2016 - 8/2017

*Certifications:* **AFC, CFP**

### **Accredited Financial Counselor® (AFC®)**

This designation is awarded by the Association of Financial Counseling and Planning Education (AFCPE®). Certification requirements include: Education, Examination, Industry Experience, and Ethics. An Accredited Financial Counselor should be able to demonstrate the ability to educate and assist individuals and families in the process of financial decision making, budgeting and planning

AFCPE® requires its certificant holders to adhere to the AFC Code of Ethics and to acquire appropriate hours of continuing education units over a two year reporting cycle. To maintain the credential, an individual must obtain 15 hours of acceptable continuing education credits over a two-year reporting cycle.

### **CERTIFIED FINANCIAL PLANNER™ (CFP®)**

I am certified for financial planning services in the United States by Certified Financial Planner Board of Standards, Inc. ("CFP Board"). Therefore, I may refer to myself as a CERTIFIED FINANCIAL PLANNER™ professional or a CFP® professional, and I may use these and CFP Board's other certification marks (the "CFP Board Certification Marks"). CFP® certification is voluntary. No federal or state law or regulation requires financial planners to hold CFP® certification. You may find more information about CFP® certification at [www.cfp.net](http://www.cfp.net).

CFP® professionals have met CFP Board's high standards for education, examination, experience, and ethics. To become a CFP® professional, an individual must fulfill the following requirements:

**Education** - Earn a bachelor's degree or higher from an accredited college or university and complete CFP Board-approved coursework at a college or university through a CFP Board Registered Program. The coursework covers the financial planning subject areas CFP Board has determined are necessary for the competent and professional delivery of financial planning services, as well as a comprehensive financial plan development capstone course. A candidate may satisfy some of the coursework requirement through other qualifying credentials.

**Examination** - Pass the comprehensive CFP® Certification Examination. The examination is designed to assess an individual's ability to integrate and apply a broad base of financial planning knowledge in the context of real-life financial planning situations.

**Experience** - Complete 6,000 hours of professional experience related to the personal financial planning process, or 4,000 hours of apprenticeship experience that meets additional requirements.



**Ethics** - Satisfy the Fitness Standards for Candidates for CFP® Certification and Former CFP® Professionals Seeking Reinstatement and agree to be bound by CFP Board's Code of Ethics and Standards of Conduct ("Code and Standards"), which sets forth the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements to remain certified and maintain the right to continue to use the CFP Board Certification Marks:

**Ethics** - Commit to complying with CFP Board's Code and Standards. This includes a commitment to CFP Board, as part of the certification, to act as a fiduciary, and therefore, act in the best interests of the client, at all times when providing financial advice and financial planning. CFP Board may sanction a CFP® professional who does not abide by this commitment, but CFP Board does not guarantee a CFP® professional's services. A client who seeks a similar commitment should obtain a written engagement that includes a fiduciary obligation to the client.

**Continuing Education** - Complete 30 hours of continuing education hours every two years to maintain competence, demonstrate specified levels of knowledge, skills, and abilities, and keep up with developments in financial planning. Two of the hours must address the Code and Standards.

### Item 3 Disciplinary Information

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Ms. Molly F. Sutz has no required disclosures under this item.

### Item 4 Other Business Activities

Molly F. Sutz does not have any other business activities.

### Item 5 Additional Compensation

Molly F. Sutz does not receive any additional compensation beyond that received as an Associate Wealth Advisor of BlueSky Wealth Advisors, LLC.

### Item 6 Supervision

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107



**Madeline Valente, CFP®**

**Livermore, CA**

**Telephone: 925-846-3768**

**Main Office:**

**2131 S. Glenburnie Road**

**Suite 8**

**New Bern, NC 28562**

**Telephone: 252-633-0107**

**April 15, 2024**

**FORM ADV PART 2B  
BROCHURE SUPPLEMENT**

This brochure supplement provides information about Madeline Valente that supplements the BlueSky Wealth Advisors, LLC brochure. You should have received a copy of that brochure. Please contact us at 252-633-0107 or via e-mail at [compliance@blueskywa.com](mailto:compliance@blueskywa.com) if you did not receive BlueSky Wealth Advisors, LLC's brochure or if you have any questions about the contents of this supplement.

Additional information about Madeline Valente (CRD#5497525) is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2 Educational Background and Business Experience

### **Madeline Valente, CFP**

*Year of Birth:* 1972

#### *Formal Education after High School:*

- Certificate in Personal Financial Planning, University of California - Los Angeles, 2003
- University of California - Davis, BA, 1994

#### *Business Background:*

- BlueSky Wealth Advisors, LLC, Senior Wealth Advisor, 09/2013 to Present
- Pleasanton Financial Advisors, LLC, Paraplanner, 01/2003 to 09/2013

#### *Certifications:* **Certified Financial Planner [CFP®]**

**The CERTIFIED FINANCIAL PLANNER™, CFP®** and federally registered CFP® (with flame design) marks (collectively, the "CFP® marks") are professional certification marks granted in the United States by Certified Financial Planner Board of Standards, Inc. ("CFP Board").

The CFP® certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP® certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients. Currently, more than 71,000 individuals have obtained CFP® certification in the United States.

To attain the right to use the CFP® marks, an individual must satisfactorily fulfill the following requirements:

- Education – Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board's studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor's Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board's financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;
- Examination – Pass the comprehensive CFP® Certification Examination. The examination includes case studies and client scenarios designed to test one's ability to correctly diagnose financial planning issues and apply one's knowledge of financial planning to real world circumstances;
- Experience – Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and
- Ethics – Agree to be bound by CFP Board's *Standards of Professional Conduct*, a set of documents outlining the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:

- Continuing Education – Complete 30 hours of continuing education hours every two years, including two hours on the *Code of Ethics* and other parts of the *Standards of Professional Conduct*, to maintain competence and keep up with developments in the financial planning field; and
- Ethics – Renew an agreement to be bound by the *Standards of Professional Conduct*. The *Standards* prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning

services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board's enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

### **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Ms. Madeline Valente has no required disclosures under this item.

### **Item 4 Other Business Activities**

Madeline Valente does not have any other business activities.

### **Item 5 Additional Compensation**

Madeline Valente does not receive any additional compensation for providing advisory services beyond that received in her capacity as a Senior Wealth Advisor of BlueSky Wealth Advisors.

### **Item 6 Supervision**

In the supervision of our associated persons, advice provided is limited based on the restrictions set by BlueSky Wealth Advisors, LLC, and by internal decisions as to the types of investments that may be included in client portfolios. We conduct periodic reviews of client holdings and documented suitability information to provide reasonable assurance that the advice provided remains aligned with each client's stated investment objectives and with our internal guidelines.

My supervisor is: David Blain, Managing Member and Chief Compliance Officer

Supervisor phone number: 252-633-0107

# PRIVACY POLICY NOTICE

## BlueSky Wealth Advisors, LLC

BlueSky Wealth Advisors, LLC ("BlueSky Wealth") believes it is essential that we maintain the privacy of the nonpublic personal information that you provide to us and that we obtain in connection with providing our products and services to you.

BlueSky Wealth limits the use, collection, and retention of such information to what we believe is necessary or useful to conduct our business and to provide and offer you quality products and services, as well as other opportunities that may be of interest to you. Information collected may include, but is not limited to name, address, telephone number, tax identification number, date of birth, employment status, annual income, and net worth.

In providing products and services to you, we collect nonpublic personal information about you from the following sources:

- Information we receive from you on applications or other forms (e.g. investment/insurance applications, new account forms, and other forms and agreements);
- Information about your transactions with us, or others (e.g. broker/dealers, clearing firms, or other chosen investment sponsors); and
- Information we receive from consumer reporting agencies (e.g. credit bureaus), as well as other various materials we may use to put forth an appropriate recommendation, or to fill a service request.

BlueSky Wealth places strict limits on who receives specific information about your account(s) and other personally identifiable data. As a rule, we do not disclose nonpublic personal information we collect to others. However, because we rely on certain third parties for services that enable us to provide our advisory services to you, such as our attorneys, auditors, other consultants, brokers, and custodians who, in the ordinary course of providing their services to us, may require access to information, we may share non-public personal information with such third parties. Additionally, we will share such information where required by legal or judicial process, such as a court order, or otherwise to the extent permitted under the federal privacy laws.

We may also disclose such information to others upon your instructions on the included Authorization to Release Information Form. You may amend this provision, and/or rescind your request at any time in writing.

We restrict access to nonpublic personal information about you to those persons associated with BlueSky Wealth, who need access to such information in order to provide our products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal standards to guard your nonpublic personal information.

If you decide to close your account(s) or become an inactive customer, we will adhere to the privacy policies and practices as described in this notice.

BlueSky Wealth reserves the right to change these Privacy Principles, and any of the policies or procedures described above, at any time without prior notice. However, you will be promptly provided with a current copy of our privacy notice upon material changes or upon request. So long as you remain an active customer, you will receive a current copy of our privacy notice at least annually. These Privacy Principles are for general guidance and do not constitute a contract or create legal rights, and do not modify or amend any agreements we have with you.

If you have questions about this privacy policy, or if you wish to amend or rescind your written instructions at any time, please call BlueSky Wealth Advisors at 252-633-0107 or via email at [clientservice@blueskywa.com](mailto:clientservice@blueskywa.com).



## **Authorization to Release Information**

*I/we authorize BlueSky Wealth Advisors, LLC to release information to the following individual(s):*

**Name:**

**Company:**

**Address:**

**City, State, Zip:**

**Phone:**

**Email:**

**Type of Information to share:**

Unlimited communication and sharing of information

Other:

*I realize I can revoke this authorization, in writing, at any time.*

**Client Name (Print):**

**Client Signature:**

**Date:**

**Spouse Name (Print):**

**Spouse Signature:**

**Date:**